

Attorney Trust Account - Three Way Reconciliation

ATA: xxxx

Prepared By: _____

Month: _____

Attorney Sign Off: _____

Part One: Bank Reconciliation

Ending Bank Balance: _____ \$

Deposits In Transit:

Date	Source of Deposit	Client	Amount

(Add) Total Deposits in Transit: _____ \$ _____ \$

Date	Outstanding Check No.	Payee	Amount

Additional Checks Listed on Attachment: _____

(Subtract) Total Outstanding Checks: _____ \$ _____ \$

Adjusted Bank Balance: _____ \$

Part 2: Book Reconciliation

Prior Month's Ending Book Balance: _____ \$

Add: Receipts Journal Monthly Total: _____ \$ _____ \$

Subtract Disbursements Journal Monthly Total: _____ \$ _____ \$

Book Balance: _____ \$

Checkbook Register Balance = Book Balance?
 Checkbook Ending Balance (Month) _____ \$ < Equals Book Balance > _____ \$

